

DATE OF RELEASE OF AUDIT SCHEDULE: 03<sup>th</sup> February 2017

Note: The ISO coordinator of the department must inform the respective auditors about the audit dates and arrange for the audit.

DATE OF AUDIT	DEPARTMENT	AUDITEE	Event/Element	AUDITORS
10/02/17	Civil Engineering	Dr. M. S. Kadu	4.2.3, 4.2.4, 5.2, 6.3, 6.4, 7.1, 7.2.1, 7.2.2, 7.2.3, 7.4.1, 7.4.2, 7.4.3, 7.5.1, 7.5.2, 7.5.3, 7.5.4, 7.5.5, 7.6, 8.1, 8.2.1, 8.2.2, 8.2.3, 8.2.4, 8.3, 8.4, 8.5.2, 8.5.3	Prof. S. D. Naik (ELE), Prof. D. Naidu (CSE)
10/02/17	Computer Science and Engineering	Dr. M. B. Chandak	-- do --	Dr. P. P. Tambe (IND), Prof. Nikhil Damle (EN)
10/02/17	Chemistry	Prof. R. S. Dhiran	-- do --	Prof. Chetna.B. Thaokar(IT)
10/02/17	Electrical Engineering	Prof. V.T. Barhate	-- do --	Prof. B. A. Neole (EC), Prof. V. Milmile (IND)
10/02/17	Electronics & Communication Engineering	Dr. S. B. Pokle	-- do --	Dr. R. D. Raut (EDT), Prof. S. Balpande (EN)
10/02/17	Electronics Engineering	Dr. A. A. Khurshid	-- do --	Dr. Renuka Nafdey(PHY), Prof A. Gharad(CIV)
10/02/17	Electronics Design Technology	Prof. R. R. Harkare	-- do --	Prof. S. Uparkar (MCA), Prof. P. R. Selokar (EC)
10/02/17	Information Technology	Dr. D. S. Adane	-- do --	Prof. Amir Khan (MBA),
10/02/17	Industrial Engineering	Dr. I. P. Keshwani	-- do --	Dr. J. Kalambe (EN), Prof. R. Kadu (IT)
10/02/17	Mechanical Engineering	Dr. K. N. Agrawal	-- do --	Prof. V. S. Lande (EC), Prof. P. Assudani (IT)
10/02/17	Library	Dr. Cyinita Christy	-- do --	Prof. B. A. Neole (EC)
10/02/17	Mathematics	Prof. B. R. Chide	-- do --	Dr. G. R. Potey (IND)
10/02/17	Management Technology	Dr. R. Pais	-- do --	Prof. Chitra Upadhyay (IT), Prof. R. H. Khobragade (EN)
10/02/17	Computer Applications	Dr. P. Voditel	-- do --	DR. S.V. Joshi (CIV), Prof. D.T. Shelke (EDT)

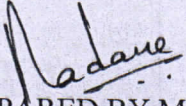


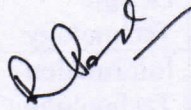
QMS-R-02  
Clause: 8.2.2

## INTERNAL AUDIT SCHEDULE

Page 02/02  
Rev. 02 Date: 01/07/2016

10/02/17	Physics	Dr. S. M. Pande	-- do --	Prof. J. Zalke (EDT)
10/02/17	Humanities	Dr. V. H. Asudani	-- do --	Prof. H. Khungar (CIV)
10/02/17	Physical Education	Dr. S. Dogra	-- do --	Mr. Abhay Daga (MIS)
11/02/17	Registrar	Dr. P.S. Narkhede	-- do --	Dr. R. Khapre (CIV)
11/02/17	Construction & Maintenance	Mr. N. Rao (Maintenance Manger)	-- do --	Mr. N. G. Sakharkar (Library)
11/02/17	Dean Academics	Dr. A. A. Agashe	-- do --	Prof. T. K. Rao (CIV),
11/02/17	Dean Admissions	Prof. P. B. Kulkarni	-- do --	Mr. P. K. Tungar (Librar
11/02/17	Dean R&D	Dr. Pallavi Parlewar	-- do --	Mrs. S. Tirpude (CSE)
11/02/17	Dean SRC	Mrs. Sangeeta Deshmukh	-- do --	Dr. R. B. Raut (EC)
11/02/17	Dean T&P	Dr. Anupam Kher	-- do --	Mr. S. D. Aparajit (Fin. Off.)
11/02/17	Boys' Hostel	Dr. Amit Anurag Mr. S. A. Nimkar	-- do --	Mr. Gopu Jargar (Adm. Off.) Mr. N. K. Sakharkar (Library)
11/02/17	Girls' Hostel	Mrs. M. Palandurkar	-- do --	Dr. P. Parlewar (EC)
11/02/17	Management Representative	Mrs. P. D. Adane	-- do --	Prof. Ms. S. Rangari (ELE)

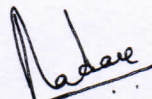
  
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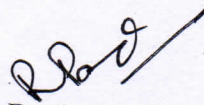
  
REVIEWED BY  
PRINCIPAL



**SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT**

<b>QMS-R-06</b> <b>Clause: 5.6</b>  <b>Date: 01/03/2017</b>		<b>MINUTES OF MRM</b>		Page : 01/02 Rev.02 Date: 01/07/2016  Date of meeting – 25/02/2017
Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM were presented and approved.	MR	-----
2	Review of results of Internal Audit conducted in the month of February 2017.	Internal audit report was presented and approved. ISO coordinators were instructed to take internal audit seriously and follow the formats as given in the process manual	MR and ISO co-ordinators	-----
3	Discussion on measures to improve academic process	Grievance redressal mechanism and mentor scheme followed by various departments was discussed	MR and ISO co-ordinators	-----

  
 Mrs. P. D. Adane  
 MR, ISO

  
 Dr. R. S. Pande  
 PRINCIPAL

Copy to:

1. ISO Coordinators Civil, CS, EN, EDT, EC, Electrical, Industrial, Mechanical, IT, Physics, Chemistry, Mathematics, Humanities, Physical Education, MBA and MCA
2. All Deans, Hostel Wardens, In-charge Construction and Maintenance, Librarian, Registrar